

2010

Theodore Wirth Chalet



[THE FIREPLACE ROOM]

The Perfect Place For Your Next Event

Rental Rates:

Monday – Thursday:	\$300.00
Friday:	\$500.00
Saturday:	\$800.00
Sunday:	\$300.00

Additional Rates:

Pub Room Only:	\$200.00
Ceremony Fee:	\$250.00

Approved Caterers:

Prom Catering	651-501-8191
www.promcatering.com	
Three Sons Kitchen	612-870-7875
www.threesonskitchen.com	
Cossetta Eventi	651-224-7199
www.cossettaeventi.com	
Chowgirls Killer Catering	612-203-0786
www.chowgirls.net	

Exclusive Alcohol Service:

Prom Catering	651-501-8191
www.promcatering.com	

Event Consultant: 612-221-2140



1. Facility Rental Fee must be paid in full when rental agreement is signed.
2. Client agrees that the facility rental fee is nonrefundable and will not be returned if the event cancels for any reason.
3. Client agrees that there will be a \$150.00 reset fee for changes made to floor plans or guest counts within 72 hours of the date of the event.
4. Decorating Restrictions... Helium balloons are not allowed. Glitter, confetti or rice may not be thrown or used. No tape on the floor or on any wood frames. No decorations are to be hung from or above the ceiling beams. No thumbtacks or staples are to be used. No candles that may drip wax on hardwood floor. All decorations must be removed on date of event.
5. Client agrees to begin and conclude event on time. The client will be charged for any additional labor fees incurred by client's failure to comply with set schedule.
6. Facility will be open for deliveries (2) hours prior to the start of the event. Other arrangements can be made for an additional fee.
7. Music must end by 1:00 a.m.
8. Bar must close by 12:45 a.m. Last call is at 12:30 p.m.
9. Event must end by 1:00 a.m. All guests must vacate (1) hour after the event end.
10. There will be an hourly clean-up fee of \$150.00 per hour for events where extra cleanup time is needed (events that need more than one hour for take-down and clean-up)
11. If intoxicating beverages are served, the Exclusive Alcohol Vendor reserves the right to request the client to pay for a sworn officer. This fee is payable to the caterer selected to provide intoxicating beverages.
12. In addition to the Facility Rental Fee, Theodore Wirth Fireplace Room requires a \$150.00 security deposit to be paid when the contract is signed. The deposit is refundable if the Fireplace Room does not incur damage to its building or grounds or excessive cleanup costs caused by the client or their guests.
13. Preferred Vendors approved by the Minneapolis Park and Recreation Board must cater all food and nonintoxicating beverages. This information is available from our Event Consultant. Clients may not bring in outside food or beverages.
14. The Exclusive Alcohol Vendor approved by the Minneapolis Park and Recreation Board must supply all intoxicating beverages. This information is available from our Event Consultant. The Exclusive Alcohol Vendor holds the liquor license for Theodore Wirth Fireplace Room. By law, all beverages containing alcohol must be purchased and coordinated through this Vendor. Guests may not bring in their own intoxicating beverages.
15. No client shall allow any gambling or gambling devices on the premises.
16. Please Note: There may be additional fees associated with having your event at Theodore Wirth Fireplace Room. We require all food and beverage vendors to pay an additional fee for food and beverages. These charges may be passed on to you and payable to the vendor selected for your event. Please inquire about these charges from the vendor you select for your event.



